

# SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **HOME HEALTH AIDE**

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Jurisdictional Class: **Labor**  
Date Adopted: **12/3/73**  
Date Revised: **7/19/00**  
Jurisdictions: **County**  
Union Status: **CSEA**  
Pay Grade: **5**

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**DISTINGUISHING FEATURES OF THE CLASS:** This is routine work involving the personal care of patients in the normal activities of daily living at their place of residence. The work is designed to allow incapacitated patients the opportunity of remaining at home rather than requiring institutionalization. Employees in this class will be required to complete a basic training program in home health care under the direction of a Public Health Nurse. They will work in close cooperation with, and under the guidance and direction of, a Public Health Nurse and/or other appropriate Health personnel. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Bathes patient and gives personal hygienic care;  
Helps patient to the bathroom and in use of bed pan;  
Assists patient in performing exercises prescribed by appropriate professional personnel;  
May assist patient in taking self-administered medication, prescribed by a physician;  
Makes beds and performs other tasks to provide a suitable environment for patient;  
Plans and prepares meals for patient and may do marketing;  
Cleans, dusts, washes dishes and performs a variety of other light housekeeping tasks essential to patient health care;  
Cares for patient's clothing, including light washing, ironing, and mending.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Ability to understand and carry out non-technical oral and written directions; mental alertness; emotional and mental maturity; sympathetic attitude in caring for the sick; ability to get along well with others; good appearance.

**MINIMUM QUALIFICATIONS:** None is required.

**TRAINING AND STANDARDS:** Training starts with 72 hours of classroom instruction, directed by an extremely capable Public Health Nurse whose background includes extensive experience in both Nursing and Education. She is assisted by other Registered Nurses and specialists in the areas of Physical and Occupational Therapy, Nutrition, Home Economics, Mental Health, Child Development and Mental Retardation. Classroom training is followed by several weeks of closely supervised on-the-job training. During the entire training period each Aide is carefully evaluated at frequent intervals. There is ongoing in-service training on a monthly basis, and a career ladder leading to more responsible positions.

**SPECIAL REQUIREMENT:** This class requires extensive travel. Incumbents will be required to possess a valid, appropriate level, New York State Motor Vehicle operator's license, or otherwise demonstrate the ability to meet the travel needs of the job.

Last Reviewed: 07/19/00  
Last Updated: 07/19/00  
Reviewed By: n/a  
Last Reallocated: n/a